

AGENDA

Regulatory Committee

Date: **Tuesday 5 July 2011**

Time: **2.00 pm**

Place: **The Council Chamber, Brockington, 35 Hafod Road,
Hereford**

Notes: Please note the **time, date** and **venue** of the meeting.

For any further information please contact:

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If you would like help to understand this document, or would like it in another format or language, please call Pete Martens, Committee Manager Planning & Regulatory on 01432 260248 or e-mail pmartens@herefordshire.gov.uk in advance of the meeting.

Agenda for the Meeting of the Regulatory Committee

Membership

Chairman **Councillor JW Hope MBE**

Councillor CM Bartrum
Councillor PL Bettington
Councillor BA Durkin
Councillor AJ Hempton-Smith
Councillor RC Hunt
Councillor Brig P Jones CBE
Councillor PJ McCaull
Councillor C Nicholls
Councillor GA Powell

GUIDANCE ON DECLARING PERSONAL AND PREJUDICIAL INTERESTS AT MEETINGS

The Council's Members' Code of Conduct requires Councillors to declare against an Agenda item(s) the nature of an interest and whether the interest is personal or prejudicial. Councillors have to decide first whether or not they have a personal interest in the matter under discussion. They will then have to decide whether that personal interest is also prejudicial.

A personal interest is an interest that affects the Councillor more than most other people in the area. People in the area include those who live, work or have property in the area of the Council. Councillors will also have a personal interest if their partner, relative or a close friend, or an organisation that they or the member works for, is affected more than other people in the area. If they do have a personal interest, they must declare it but can stay and take part and vote in the meeting.

Whether an interest is prejudicial is a matter of judgement for each Councillor. What Councillors have to do is ask themselves whether a member of the public – if he or she knew all the facts – would think that the Councillor's interest was so important that their decision would be affected by it. If a Councillor has a prejudicial interest then they must declare what that interest is. A Councillor who has declared a prejudicial interest at a meeting may nevertheless be able to address that meeting, but only in circumstances where an ordinary member of the public would be also allowed to speak. In such circumstances, the Councillor concerned will have the same opportunity to address the meeting and on the same terms. However, a Councillor exercising their ability to speak in these circumstances must leave the meeting immediately after they have spoken.

AGENDA

	Pages
1. APOLOGIES FOR ABSENCE	
To receive apologies for absence.	
2. ELECTION OF CHAIRMAN	
To note that at the meeting of Council on 27 May 2011, Councillor JW Hope MBE was elected as Chairman of the Regulatory Committee.	
3. ELECTION OF VICE CHAIRMAN	
To elect a Vice-Chairman for the ensuing year.	
4. NAMED SUBSTITUTES (IF ANY)	
To receive details any details of Members nominated to attend the meeting in place of a Member of the Committee.	
5. DECLARATIONS OF INTEREST	
To receive any declarations of interest by Members in respect of items on the Agenda.	
6. MINUTES	1 - 4
To approve and sign the Minutes of the meeting held on 5 April, 2011.	
7. MINOR AMENDMENTS TO THE LICENSING POLICY - LICENSING ACT 2003	5 - 8
To consider proposed minor amendments to the Herefordshire Council licensing policy in respect of carrying out its functions under the Licensing Act 2003.	
Conditions	9 - 28
Licensing Page 22 - 23 Amendment	29 - 30
Licensing Page 30 - Amendment	31 - 32
8. UPDATE ON ACTIVITY OF COMMUNITY PROTECTION TEAM	33 - 34
To receive an update on the main activities of the Community Protection Team for the period April to May 2011.	
9. REGULATORY ACTIVITIES OF ENVIRONMENTAL HEALTH & TRADING STANDARDS SINCE 1ST APRIL, 2011	35 - 40
To note the main regulatory activities of Environmental Health & Trading Standards service.	
Main Activities of Environmental Health & Trading Standards from 1st April,	41 - 44

3011

10. REGULATORY ACTIVITY OF PRIVATE SECTOR HOUSING

45 - 48

To note the main regulatory activities of Private Sector Housing for the year 2010/11.

11. PROGRESS OF REGULATORY MATTERS

49 - 52

To note the main activities of those involved in regulatory matters since the introduction of changes to the Constitution on 1st February, 2011.